



CITY OF North Tonawanda

Charter Revision Committee

Meeting Minutes

August 3, 2026- City Hall – 9:05 am

A. Administrative Business

1. Call to Order: The meeting of the Charter Review Committee was held in the 2nd floor conference room and was called to order by Chairman Lou DalPorto at approximately 9:05 am.
2. Record of Attendance: Roll call was taken. **Present** were Committee members: Darlene Bolsover, Daniel Brick, Frank Burnhart, Lou DalPorto, Heather Farley, Frank Laurendi, Mary Martin, James McGinnis, Susan Gosch Taylor, Kate Wistner. Also present was Mayor Austin Tylec., Donna Braun, Ed Zebulske and Mario Gregori. Absent were: Ellen Hutton, Chet Klimek.

B. Open Comments:

Lou noted this would be the last meeting of the current Charter Review Committee for the current year.

Proposal made to accept the minutes of the last meeting. Motion made by Kate Wistner, seconded by Darlene Bolsover.

Lou reviewed the proposal for purposes of transparency, stating what was proposed and why. The what is to move the position of City Attorney from an elected position to a position appointed by the Mayor with Common Council approval. The why is to create a more unified government and avoid potential conflicts of interest.

Lou opened the meeting to any questions. No questions were asked.

Lou requested a vote by roll call of yeas or nays to approve/not approve the proposal.

Yeas were unanimous by all members. There were no nays or abstentions.

Lou asked for a motion to accept the proposal as currently drafted.

Heather Farley made motion; seconded by Donna Bolsover.

Lou stated that the motion has been passed and that the effective date of change would be January 1, 2027.

RESOLUTION OF THE NORTH TONAWANDA CHARTER REVIEW
COMMISSION, dated August 3, 2026 read by Susan Gosch.

Lou signed the Resolution.

Motion to adjourn the meeting was made by Susan Gosch and seconded by Dan Brick at 9:15 am.

Respectfully submitted,
Susan Gosch Taylor
Secretary